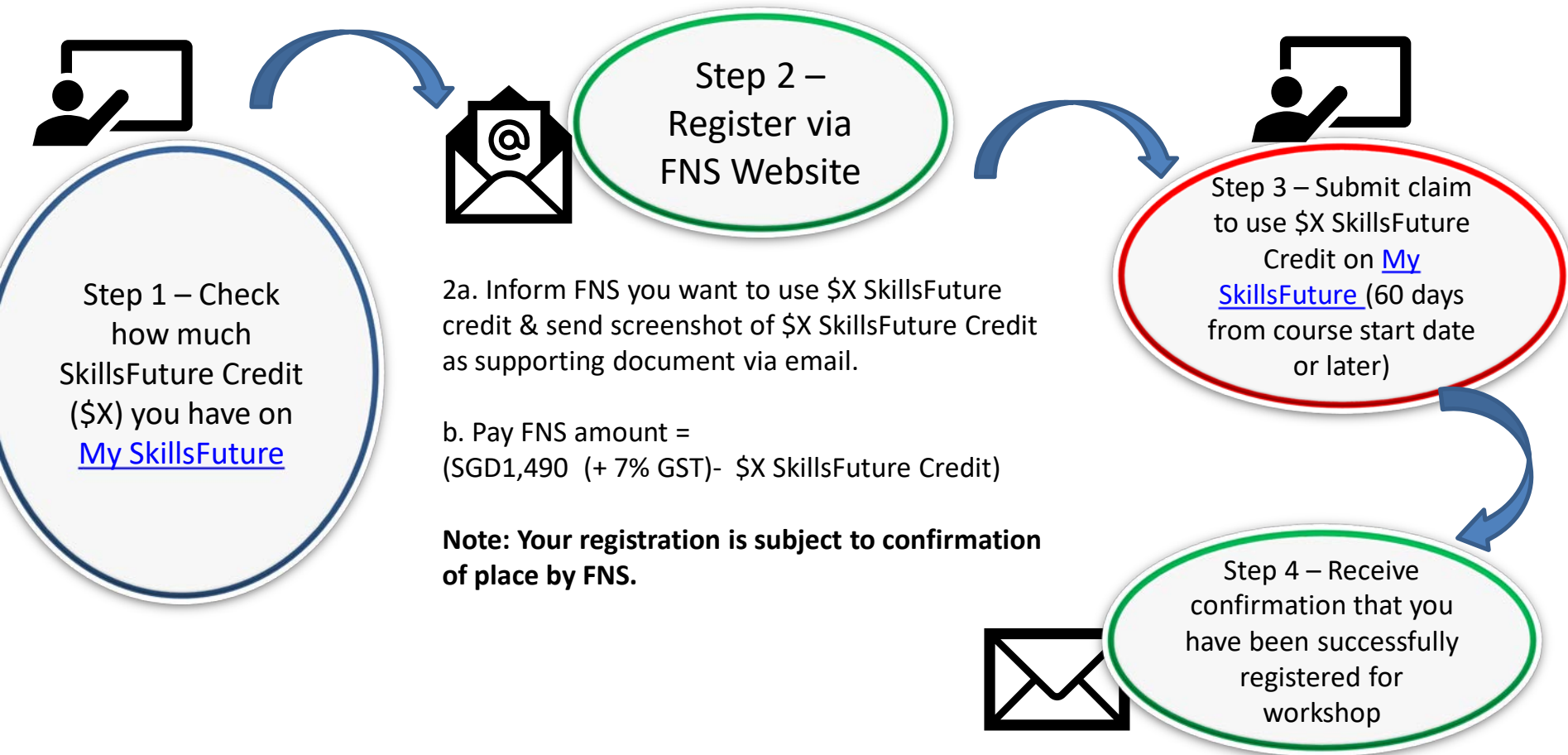


# Registering and Claim Process for <Approved SkillsFuture Credit> FNS Workshop



Disclaimer: This slide serves as a simplified guide and is summarized from [FAQ SkillsFuture Credit Website](#). Pls refer to SkillsFuture website before registering for FNS workshops.

# What if I cannot attend the workshop I successfully registered for?



Step 1 – Request refund from FNS.

Note: FNS imposes fees for cancellation, postponement, withdrawal.  
<See slide 3>



Step 2 – Cancel use of SkillsFuture Credit on [My SkillsFuture](#)

Where possible, you should cancel your claim submission in MySkillsFuture before the course start date



Step 3 – Receive refund from FNS

Disclaimer: This slide serves as a simplified guide and is summarized from [FAQ SkillsFuture Credit Website](#). Pls refer to SkillsFuture website before registering for FNS workshops.

# Registration Terms & Conditions

	(A) Before workshop & Before FNS confirms your place at workshop	(B) Before workshop & After FNS confirms your place at workshop	(C) Workshop has started
1. FNS cancels / postpones workshop	Participant will receive 100% of total workshop fees* (as refund).		Not applicable
2. Participant cancels	Participant will forfeit <u>50%</u> of total workshop fees*.	Participant will forfeit <u>100%</u> of total workshop fees*.  If participant can successfully find a replacement, <u>10%</u> administrative fee of total workshop fees* will be imposed.	Participant will forfeit <u>100%</u> of total workshop fees*.
3. Participant no-show &/or leaves the class	Not applicable		

**Note: 1. Total workshop fees (inclusive of GST)\* = Fees paid by participant to FNS + SkillsFuture Credit (if any).**

**2. Participant is responsible for cancelling use of own SkillsFuture via MySkillsFuture before commencement of workshop.**

## Website 1: SkillsFuture Credit <http://www.skillsfuture.sg/credit>



The screenshot shows the homepage of the SkillsFuture Credit website. At the top, there is a banner with the text "You can also access your SkillsFuture Credit through MySkillsFuture.sg". Below this, the main content is divided into two columns. The left column has a dark blue background and contains the heading "SkillsFuture Credit" followed by a paragraph explaining the credit's purpose and availability. Below the text are two buttons: "Find Out More" and "View Available Courses". The right column has a red background and is titled "SkillsFuture Credit Account". It contains three white buttons: "LOGIN VIA SINGPASS", "SUBMIT A CLAIM", and "SUBMIT INQUIRY".

You can also access your  
**SkillsFuture Credit**  
through **MySkillsFuture.sg**

### SkillsFuture Credit

SkillsFuture Credit aims to encourage individuals to take ownership of their skills development and lifelong learning. All Singaporeans aged 25 and above will receive an opening credit of S\$500 from January 2016. Your credit will not expire and the government will provide periodic top-ups, so you may accumulate your credit.

[Find Out More](#) [View Available Courses](#)

### SkillsFuture Credit Account

[LOGIN VIA SINGPASS](#)

[SUBMIT A CLAIM](#)

[SUBMIT INQUIRY](#)

## Website 2: FAQ SkillsFuture Credit

<https://www.myskillsfuture.sg/content/portal/en/header/faqs/skillsfuture-credit.html>



The screenshot shows the FAQ page for SkillsFuture Credit. The page has a white background with a blue "HELP" button in the foreground. The top navigation bar includes "About", "Help", and "Feedback", along with a search icon and a "LOGIN / SIGN UP" button. Below the navigation bar, there is a breadcrumb trail: "Home > Help > SkillsFuture Credit". The main content area features a heading "CHOOSE A TOPIC TO VIEW FAQs, USER AND VIDEO GUIDES. FOR FURTHER ASSISTANCE, CLICK HERE." followed by a dropdown menu with "SkillsFuture Credit" selected. Below the dropdown, there is a paragraph of text explaining the credit's purpose. At the bottom of the page, there are two tabs: "INDIVIDUALS" and "TRAINING PROVIDERS", and a heading "FREQUENTLY ASKED QUESTIONS".

MySKILLSfuture

Home > Help > SkillsFuture Credit

CHOOSE A TOPIC TO VIEW FAQs, USER AND VIDEO GUIDES. FOR FURTHER ASSISTANCE, CLICK HERE.

SkillsFuture Credit

SkillsFuture Credit aims to encourage individual ownership of skills development and lifelong learning. All Singaporeans aged 25 and above will receive a \$500 credit from January 2016. This topic addresses the features and commonly asked questions about SkillsFuture Credit.

INDIVIDUALS TRAINING PROVIDERS

FREQUENTLY ASKED QUESTIONS